January 2023

Katie Purper - Principal Melissa Lombardini & Jena Howarth- Assistant Principals





Happy March, Winfield Families,

We are currently in the third quarter of the 2022-2023 school year. As we enter spring, students will be spending more time at outdoor recess. Please make sure that your child is dressed appropriately for the weather.

During the month of March, our fifth-grade students will be participating in the state science assessment. In the month of April, students in grades 3, 4, and 5 will participate in state math and reading assessments.

Please remember to reach out to your child's teacher if you have any questions regarding grades. Parents can access grades for students in grades 3-5 in the Home Access Center. Parents of students in pre-k to 2 will receive interims Friday, March 3. Have a wonderful month!

Winfield Administration

Winfield Elementary School Vision:

To develop diverse, high achieving lifelong learners who are productive members of the community.

#### Winfield Elementary School Mission:

What: Communicate expectations to all stakeholders How: Collaborate to provide meaningful and rigorous instruction Why: Cultivate diverse, lifelong learners

#### Website: http://www.carrollk12.org/win/

Attendance email: winattendance@carrollk12.org

*School Hours:* **9:30-4:00.** Doors open for students at 9:00 and parent drop off doors are closed at 9:25. Students may not be dropped off at parent drop off after 9:25. Dismissal begins promptly at 4:00.

# **IMPORTANT INFORMATION**

### **\*\*Transportation Changes\*\***

If you have transportation changes for your child(ren), please send in writing, either by a note or an email, the request. Please include your child's name, teacher, what the change is, who is picking them up, bus number they are riding and the date. Please notify the office by 2pm with any changes. You can email the main office at winattendnace@carrollk12.org.

#### \*\*Attendance\*\*



If your child is/was absent, or will be absent for several days, please contact the school office for pre-approval at <u>winattendance@carrollk12.org</u> or 410-751-3242 with your child's name, date(s) of their absence, and reason for their absence.

### \*\*Fun Run\*\*

The Fun Run event will be held on Monday, March 6, 2023. Below is the schedule. Parents/Guardians are welcome to attend. Please note that if you attend, you will be a spectator while your child is running. If you are volunteering, please come to the office to sign-in.

The FUN RUN Schedule (subject to change) 5th 9:35-10:35 4th 10:35-11:35 3rd 11:40-12:40 2nd 12:45-1:45 1st 1:50-2:50 Pre K 2:50-3:20 K 2:50-3:30

# \*\*Spring Picture Day\*\*

Spring picture day will be held on Tuesday, March 7, 2023. Individual, class and 5<sup>th</sup> grade panoramic photos will be taken. You can place an order by sending in a payment using the picture envelopes or online until 6am on picture day.

https://classicphotographyimaging.simplephoto.com/search/winfld23

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# Winfield Elementary Order Your 2022-2023 YEARBOOK TODAY!



Capture this year's school memories by ordering your yearbook TODAY!

http://yearbooks.classic-photo.com/Winfield/home3/Bookstore.jsp

# \*\*Employment Opportunities\*\*



Did you know that our school has employment opportunities currently available? Please consider contacting Melissa Lombardini, Assistant Principal at <u>melissa.lombardini@carrollk12.org</u> for more details on available Student Support Assistant positions (full time – Monday through Friday – 9:00 AM – 4:00 PM). Interested applicants are asked to also visit the <u>Employment Opportunities section of the CCPS website</u>, as they must complete a CCPS employment application to be fully considered for positions. The CCPS Department of Human Resources manages this process and *is the only office authorized to make official employment offers* once the school completes interviews and all required documentation is finalized. Please share this information with family and friends who may be interested in employment. Thank you for your continued support of our school community.

# \*\*Volunteer Training\*\*



We hope that many of you will decide to volunteer here at Winfield Elementary School. In order to be a volunteer in a classroom, a chaperone on a field trip, or help at a school event, you must have taken the on-line Volunteer Training Session this school year. You must have completed the training seven (7) school days prior to the school event. You can

find the Volunteer Training Session at the Carroll County Public School Website at <u>Volunteer Program - Carroll County</u> <u>Public School District (carrollk12.org)</u>.

#### \*<u>\*Weather\*\*</u>



Winter is here and the temperatures are colder, but Spring is also around the corner. Please remember to dress your child(ren) appropriately for cold and warm weather (layers work great!). Please help your child choose warm, comfortable clothing for school each day, including socks. Make sure they are wearing a coat and you may want to consider a hat and gloves as well. Please label their outdoor gear with their names

### **\*\*Google Classroom\*\***

In order for students to access Clever, other helpful extensions, and **Google Classroom**, please use this <u>link</u> for directions on how to log into Google Chrome. Once logged into Google Chrome, this <u>link</u> can be used to find your students' Google Classroom. Student login information can be found in Home Access Center. Please note that students will need to use their full email address when logging into Google Chrome (<u>username@star.carrollk12.org</u>).

## \*\*Signing a Child In/Out of School\*\*



The student school day is 9:30 a.m. – 4:00 p.m. Students are expected to be in their homeroom by 9:30. Students arriving after 9:30 will be considered tardy. A Parent/Guardian is required to bring the student into the office to sign their child in after 9:30. Students may NOT be dropped off in the drop-off line after 9:25. Dismissal time for students is 4:00 p.m. Students who are dismissed at a time prior to 4:00 will be marked tardy/leaving early as well. We understand the necessity of doctor/dental appointments during instructional time; however, this should be avoided if possible. We request that parents send a note to the office that morning so that we are aware of your child leaving school. Please keep in mind that proper I.D. is required when signing your child out of school.

Students are to be released only into the custody of their legal guardian or to an individual listed on the emergency card with the written permission from the parent/guardian. In cases where a court order granting joint legal custody is on file with the school, the student may be released to either parent. However, if the parent having physical custody disagrees and wishes to deny student pick up, he/she must provide the school with written notification stating the same. This written notification must be initiated by the custodial parent and be on file at the school. The letter of denial will remain on file for the corresponding, current school year, with a need to be reinstated on an annual basis for it to be upheld by the school.

As stated above, a student may not be released to an individual listed on the emergency card without written permission from the registered parent/legal guardian. The emergency contact list is a list of individuals to contact when the registered parent/legal guardian is not able to be reached in cases where the child becomes ill or other emergencies. Being listed as an emergency contact does not grant permission to pick-up the student without the appropriate authorization.

### \*\*Student Arrival and Dismissal\*\*



Students are encouraged to ride the bus. Any questions about bus pick up and drop off should be directed to transportation. Parents who chose to drive their students to school must follow the pick-up and drop-off procedures to guarantee the safe arrival and dismissal of all children. The parent drop-off and pick-up lane is in the parking lot on the left side of the building (when facing the building). Students may not exit the car until a staff member is present to welcome them. Parents must wait in the line. Parents should only park and walk students into school if they arrive after the parent drop-off lane is closed. In this case, students will be arriving after the bell and will be marked tardy. The parent drop-off line does get congested, so please have your child ride the bus, if possible.

## "Battle of the Books!"

Battle of the Books will take place Friday, March 31<sup>st</sup> at 6:30pm at South Carroll High School. Come out and support our 4<sup>th</sup> and 5<sup>th</sup> grade teams! They have worked hard all year!

#### \*\*Kindness Club\*\*



During the month of March, students will be learning about the character traits of honesty and integrity. Students have a pretty strong understanding of what it means to be honest, but integrity can be a harder trait to understand.

#### What is Integrity?

Integrity is doing the right thing even when it's hard or when no one is looking. If someone is watching them, then they do what they are supposed to only because they don't want to get in trouble. That's not sincere. It's not in their heart to be honest because they are doing it out of fear of the consequences. True integrity is abiding by the rules because you know that it's the right thing to do.

#### Why is it important?

Having integrity shows people what your heart is really like. Do you do things for the approval of others, or do you do things because you have a strong character? If you have a strong character, then people know that they can trust you.

#### **3** Ways to Speak with Integrity

Say, "please," and "thank you." Speak up for someone if you feel that are not being treated politely. Ask, "How can I help?" if someone is having a hard time doing something.

#### 3 Ways to Act with Integrity

Hold the door open for others before yourself. Wave at a neighbor as you pass by. Offer a helping hand (this can be at home or at school).

This is definitely a character trait that we all can benefit from practicing!

As a reminder, the Kindness Club meets the first Wednesday of each month at 8:30. Students and staff are welcome to wear their Winfield gear or a shirt with a kind message. If your child is in grades 2-5 and would like to participate, please email Amy Glascock at <u>amyglascock@carrollk12.org</u>

Stay kind!

#### \*\*Winfield Reads\*\*





# **\*\*Kindergarten Registration Week\*\***

#### Kindergarten Registration Week will be March 6th – 10th 2023 by appointment only.

To register your child, he/she will need to be 5 by September 1st. You will also need the following:

1. Parent/Legal Guardian ID (only parent or legal guardian may register the student unless presenting legal documentation)

2. Student's Proof of Birth (Birth Certificate, Hospital Certificate, Passport/Visa)

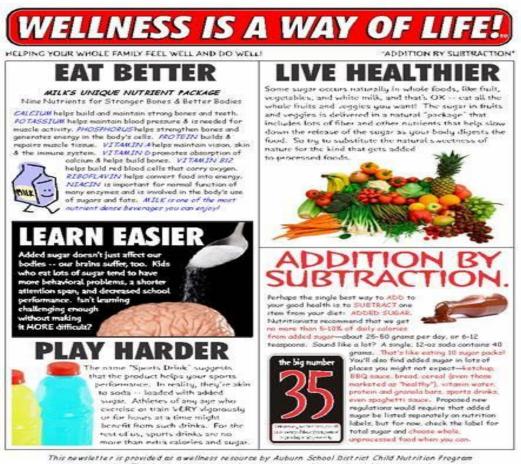
Proof of Residency - Mortgage statement/bill, Signed settlement document, property tax bill from current year, Deed with house number, street address and name of parent/guardian, Signed lease/rental agreement, Current rent receipt, electric, land-line phone, cable, oil, etc. \*\*\*Documentation must be dated within the last 60 days.
Student's Immunization Records will need to be turned in to the school nurse by July 29, 2023.

<u>What to do to help your child get ready for Kindergarten.</u> Encourage your child to listen to stories, talk about the pictures, practice touching each word while reading, answer questions about the story, hold books, find the title and cover of the book, point out letters in the environment, practice drawing, practice writing his/her name, listening to rhyming words, count to 5 verbally, count sets of items to see "how many", recognize numbers 0-5 in their surroundings, sort real objects to talk about their likes and differences.

\*\*Packets will be available to pick up starting **February 21, 2023** in the office between 9:30am-4:30pm. If you are unable to pick up a packet during these hours, please contact the school's office. If you have a child that attends Winfield and would like a packet sent home with him/her, please call the office and we will make arrangements to send one home. Please call the main office after March 1st to schedule an appointment. Look over and complete all paperwork prior to your appointment time. Please make sure you have all documentation that you will need to bring for registration at your designated appointment time. Appointments will be 10 minutes each. When you arrive, please visit the main office.

### **\*\*Note from the School Nurse\*\***





newswrrer is provided as a weiness resource by Auburn School District Unite Nutrition Prog. This institution is an equal apportunity employer and provider.

# CCPS Advanced Academics (G/T) Program:



The CCPS Advanced Academics (G/T) Program is designed to meet the needs of highly able learners and maximize student achievement. Advanced Academics teachers, in collaboration with classroom instructors, will continue to provide a continuum of instructional options designed to meet the needs of highly able learners and students identified as possessing gifted learning traits. This may include in-class extended instruction, pullout enrichment groups, and/or advanced resource development with classroom teachers. A Referral and Review Team, as well as collaboration with classroom teachers, will determine student eligibility for advanced instructional options. Indicators for participation include observational checklists, standardized test scores, work samples, and classroom performance. Although students are not typically, formally identified until the beginning of third grade, Advanced Academics teachers will

continue to provide a range of services for grades K-5. Look for more information about the program to come home throughout the school year.

#### What's New in CCPS Advanced Academic Programs?

Hello! My name is Sharon Lilly, and I'm the new Supervisor of Gifted & Talented and Advanced Academics for CCPS. I come to you with experience as a middle school principal, high school Advanced Placement teacher, and gifted and talented educator. I have worked in both Baltimore and Carroll County Public School systems for twenty-five years and am excited to support students, teachers, and families through elementary, middle, and high school. Our program goal is to provide rigorous, extended curricular learning experiences to students who demonstrate this need, including the integration of more complex content and higher expectation instruction.

Over the past few years, CCPS has sought to develop consistency in our advanced academic programs, focusing on extending curriculum-based learning. The advanced academic team continues to work with content specialists and general educators to prepare and embed strategies and activities appropriate for accelerated learners within the classroom and in differentiated group instruction. Our AA specialists split time between two schools, so in addition to working directly with students, they are also supporting advanced instruction through curriculum development and planning with general educators. Both classroom teachers and the advanced academic specialist will provide enrichment and extension to students who are identified as possessing gifted traits and to students who demonstrate a high aptitude in a particular lesson or unit of study.

We seek to prepare our students with great learning potential to take advantage of advanced learning pathways available to them as they move through their education towards college and career. In my first year as supervisor, I am visiting schools, observing instruction, and collaborating with our community to continue to build advanced academic opportunities and programs for our students. We are looking for parents to serve on our Advanced Academics steering committee this year to provide input and feedback on programs. Please email me at sdlilly@carrollk12.org if you are interested or if you have any questions or feedback!

Sharon Lilly Supervisor, G&T and Advanced Academics

# Pre-K

Pre-K is beginning with our 5<sup>th</sup> unit in Math. We are learning numbers 5-10, subitizing to 10 and even beginning some addition and subtraction. In ELA we are ending our transportation unit, which has been a big hit. Our next unit is about Animals all around us. We will continue to learn how to write lower case letters, rhyming, syllables, beginning sounds, and retell stories. We are excited to continue learning about ramps in science. Please remember Media Day is Friday and to return your book.

# **KINDERGARTEN**

**In Reading**, students are improving their reading skills by continuing to use various reading strategies to read unknown words. We continue to discuss stories to ensure comprehension. Some children are working on becoming fluent readers by rereading text and adding expression. Please remember to support your child's learning by working on gaining those sight words.

In Phonemic Awareness, we will continue to blend and segment words. The children will also learn to manipulate sounds and delete sounds to make new words.

**In Math**, as we continue Unit 3, students will learn about teen numbers and explore the beginnings of place value. Children will work for automaticity on counting, identifying, ordering, and writing numerals 0-20. We will use various tools to practice these skills such as ten frames, rekenreks, number paths and various manipulatives. Please remember to support your child in counting orally to 100 by ones and by tens and counting on from any number up to 100. Fact fluency will include adding and subtracting one and zero to a teen numeral.

In Science, we will begin to discuss Forces and Motion and Living Things (tadpoles).

# 1st Grade

**In Math**, we continue to build our knowledge on story problems and building equations. Another math focus is adding and subtracting multiples of 10s using different strategies including number lines, dimes and pennies, and 100 chart! We will end Unit 3 in math with a brain check near the end of the month.

**In Content**, we finished up the first half of our It's Alive! Science Unit. We have been so excited to learn about seeds, seed dispersal, plant survival, and parts of a plant! We are so excited to start our Maps Social Studies unit with our Flat Stanley project! Stanley is already on his way to so many fun places and we can't wait to hear and learn all about them!

#### In FUNdations,

- We will be finishing unit 8 on blends and digraph blends.
- Unit 9 will be a 2-week unit learning how to read, write, and mark-up closed syllable words.
- Unit 10 students will learn how to segment and blend words with up to 5 sounds with and without suffix -s. They will also learn to add suffix -ed and -ing to words.

#### In Reading,

- Using various organizers to retell a story using text evidence to support our answers.
- Continue to respond to text by flipping a question into a complete formal answer.
- Read on-grade level texts accurately and fluently.

#### In Writing,

- We have adopted (stuffed) animals!
- We will research our animal and write a report.
- We will write our opinion to tell whether our animal would make a good pet or not.
- We also will write a how-to-story to tell how we will take care of our animal.

Thank you for all the continued donations and supplies we are asking for to help our year run smoothly!

# 2nd Grade

**In Math**, we will continue with Unit 4. Students will be introduced to different units of measure and learn how to use rulers and other measurement tools. They will understand the need for equal-length units or the use of standards units of measure (centimeter and inch). Also, the children will be taught how to measure time and count coins. This unit will be approximately 30 days.

**In Social Studies,** the students will learn about The World Around Me, students will be learning about the purpose of maps and globes. Students will learn how to use all map elements. As well, they will describe and classify the region in which we live.

# 3<sup>rd</sup> Grade

**In Math**, third grade will be finishing Unit 5-"Comparing Fractions". In this unit, students are building on their understanding of fractions. Earlier in the year, students learned about fractional parts. They were able to illustrate fractions using models and number lines. In Unit 5, students are comparing and identifying equivalent fractions.

The next unit will be "Multiplication, Division and Area". A detailed letter about this unit will be sent home after the completion of Unit 5. Please continue to work on multiplication and division facts with your child.

**In Science**, we have completed examining plant and animal adaptations. We are currently working on the unit- "Force and Motion". Students will be defining force and experimenting with balanced and unbalanced forces. Students will also identify how friction can impact force.

**In Humanities**, We are in full force with our Social Studies Unit: Regions of the United States. Students began the unit by taking a virtual field trip on a plane traveling across the USA. There are 5 Regions that they will study. We have finished learning about the Northeast Region and are currently learning about the Southeast. Each child will maintain a scrapbook that will give information about the region and state information.

**In Writing**, we are learning to write our personal Opinions on given topics. When writing, the students state their personal opinion, give supporting reasons that connect and finally, form a conclusion that restates their personal opinion.

Please remind your child to read 20 minutes daily to strengthen their reading fluency and comprehension. Please check your child's SOS folder and agenda daily!

Important Upcoming Dates: April 3<sup>rd</sup>: Third Grade Field Trip to Fort McHenry May 11<sup>th</sup> : Third Grade Econ Fair There are many opportunities to volunteer in the upcoming months. Please be sure if you are interested in doing so, to become volunteer trained.

# 4th Grade

**In Social Studies/Reading**, we have been following the events throughout the Revolutionary Times and the War of 1812. It was exciting to learn about the creation of the Star-Spangled Banner and its meaning. Moving along our timeline, we'll be learning about Immigration to the US and understanding the changes in our nation's culture, including the economy and transportation. This will then put us into our lessons on Slavery and how it impacted life in Maryland. Students will learn about influential historical figures such as Harriet Tubman and Frederick Douglas. We'll then wrap up our History Units with the Civil War.

All fourth graders will be doing a novel study as we read together "Eliza's Freedom Road" by Jerdine Nolan. This coincides with our unit on Slavery. This will require reading in school and/or at home to ensure your child stays up-todate on the weekly chapter readings. More information to come as we get closer.

**In Writing**, students are continuing to practice with opinion writing. They are reading articles with different viewpoints and using the information to support their thoughts on a particular topic. This is in preparation for our next CBA in mid-March.

In Math, during the month of March 4<sup>th</sup> grade students will focus on their Geometry Unit. In this unit we will build our understanding of Geometry by constructing and identifying attributes within geometric figures such as perpendicular and parallel lines, obtuse, acute, and right angles and classifying figures based on those

attributes. We will also build our understanding of angles as the space between intersecting rays or line segments. We will see angles as parts of a circle and be able to measure angles in degrees, eventually with a protractor! We will conclude our geometry unit with symmetry.

# 5<sup>th</sup> Grade

**In Humanities**, March is a busy month! Students have started reading the <u>Chains</u> novel in class that coincides with our Revolutionary War unit. This is an in-class activity, but there may be times that your child will need to bring home their materials to complete reading and/or assignments to be prepared for the weekly discussions in class. For those who enjoy read alouds, please make sure your child has access to a pair of headphones they can use during independent time to listen to the read alouds posted in Google Classroom. Students are engaged in their reading group novels too. It is nice to be reading from two different perspectives during the time period of the Revolutionary War.

**In Social Studies**, we continue learning about the road to the Revolution. Students seem very engaged in learning about the many events that caused the colonists to fight for their independence from Britain. Please be sure to continue practicing social studies words to prepare for vocabulary quizzes. As we get closer to the end of the unit, students will be bringing home a study guide to help prepare them for the post-assessment. Our writing lessons are focused on opinion writing. The expectation is that students will write a five-paragraph essay using text evidence to support their thinking. This will help students prepare for the CBA at the end of the month.

**In STEM**, we will be finishing our adding and subtracting fractions unit. In science, we will be working in our Earth and Space unit. On March 8<sup>th</sup> and 9<sup>th</sup>, we will be taking the Maryland Integrated Science Assessment (MISA).

Please continue to check HAC as we are moving toward the middle of the third marking period. This will ensure that your child does not have any missing assignments that need to be turned in.

# **Special Areas**

#### Media News:

PreK: Complete a unit on animals and look at fiction and nonfiction texts and pull out details Kindergarten: Practice research skills by note-taking with labeling and read Black Eyed Susan titles 1st Grade: Finish Opinion Research and read Black Eyed Susan titles 2nd Grade: Continue to give credit with citations and read Black Eyed Susan titles 3rd Grade: Complete a citation search and read Black Eyed Susan titles 4th Grade: Complete an Opinion Research project and read Black Eyed Susan titles 5th Grade: Evaluate websites and complete an Opinion Research Project

**<u>PE</u>**: Volleyball and Widdle Equipment (Gross motor movement) Please make sure you child is wearing sneakers and appropriate dress as students will be climbing throughout the unit.

#### Early Dismissal Dates

March 17, 2023 – 2hr 45 min Early Dismissal, (Professional Development Day)

April 5, 2023 - 2hr 45min Early Dismissal, (End of Quarter 3)

June 15, 2023 - 2hr 45min Early Dismissal, (Last Day of School)

### School Closure Dates

April 6-11, 2023 – Schools/Offices Closed (Spring Break)

#### May 29, 2023 – Schools/Offices Closed (Memorial Day)

Important Dates in March

March 2, 2023 – Teacher requested conference

March 6-10, 2023 – Kindergarten Registration Week (By appointment)

March 6, 2023 – Fun Run!!!

March 7, 2023 – Spring Picture Day, 5<sup>th</sup> Grade Panoramic Day

March 23-24, 2023 – Talent Show 7:00pm

March 29, 2023 – Multicultural Night 6:30-7:30

### School Safety and Security Summary



It is a priority of CCPS and Winfield Elementary to provide a safe and secure learning environment for all students. Visitors are required to use the main entrance and ring the doorbell to ask for entry into the building. Upon entering, will be asked your name and reason for entering the school. You will then be asked to report to the main office. Any visitor who intends to proceed beyond the office must have valid photo ID.

The school follows the Standard Response Protocol to respond to emergencies that may arise. Staff and students practice several emergency drills (Lockout, Lock Down, Shelter, and Evacuate) throughout the school year to learn these procedures.

In the event of a true emergency at our school, parents should be on the lookout for information to come from CCPS Central Office via email or phone. To allow staff and emergency personnel to respond to the emergency, parents should refrain from calling the school or coming to the school until specific instructions have been communicated. A School Resource Officer has been assigned to the elementary and middle schools in our region. This officer has been tasked with providing security, handling crimes that may occur at the school, and developing positive relationships with students. He has already made frequent visits in order to learn about our school.

We ask parents and community members to assist in keeping our school safe. If you see something, say something. If you become aware of a possible threat, please notify school administration (during school hours) or law enforcement (outside of school hours). Though most threats are unsubstantiated, all threats are taken seriously.

The School Dude Safety Center app is available to all parents and students. It has information about responding to critical incidents. See the QR codes below. The Safe Schools Maryland Tip Line is also available for community members.





### CONSENT AND RELEASE

#### Permission to Photograph, Videotape or Audiotape

Throughout the school year, the Carroll County Public School System frequently covers school activities and may use your child's photograph, video image, or voice for educational, informational, or public relations purposes, with or without identification by name. If you do not wish to have your child's voice reproduced on tape or to have his/her image appear in such things as a video or a photograph, or on the school or school system website or social media, please notify the school principal in writing. It is assumed that parents and guardians' consent to their children being audiotaped, photographed, videotaped, or having their image placed on a school website or social media by the school system unless such notification is received. There are also occasions when the media cover certain school events (such as when a government leader visits a school). If you do not wish to have your child's name or likeness published by the media, you should address your concerns directly to the school involved so that the media is so advised. Please be advised that the school system has no control over the media when they are covering activities such as sporting events and musical programs that are open to the public.

### Use of Student Work on Websites or in Publications

There may be times throughout the year when the Carroll County Public School System wishes to display student work on school websites, social media, or in publications. If you do not wish to have your child's art, poetry, writing, etc. appear on school websites, social media, or in publications, please notify the school principal in writing. It is assumed that parents and guardians' consent to their child's work being displayed on school websites, social media, or in publications unless such notification is received.

## ADA ACCESSIBILITY STATEMENT

#### ADA ACCESSIBILITY STATEMENT

Carroll County Public Schools (CCPS) does not discriminate on the basis of disability in employment or the provision of services, programs or activities. Persons needing auxiliary aids and services for communication should contact the Communications Office at 410-751-3020 or publicinfo@carrollk12.org, or write to Carroll County Public Schools, 125 North Court Street, Westminster, Maryland 21157. Persons who are deaf, hard of hearing, or have a speech disability, may use Relay or 7-1-1. Please contact the school system at least one (1) week in advance of the date the special accommodation is needed.

Information concerning the Americans with Disabilities Act is available from the Director of Facilities Management, (410) 751-3177, or the Communications Officer, (410) 751-3020, 125 North Court Street, Westminster, Maryland 21157.

# The Asbestos Hazard Emergency Response Act (AHERA)

Management plans for all buildings owned or leased by the Board of Education for Carroll County are available for review at the individual Carroll County school locations and at the Office of Plant Operations, located at 191 Schaeffer Avenue, Westminster, Maryland 21157. Management plans are required by the Environmental Protection Agency (EPA) and depict the location, amount, condition, and response action projected for any asbestos containing materials, if any are located in the school building.

### CARROLL COUNTY PUBLIC SCHOOLS NOTICE OF NON-DISCRIMINATION

#### NOTICE OF NON-DISCRIMINATION

The Board of Education of Carroll County does not engage in discrimination that is unlawful or contrary to Maryland State Department of Education guidance on the basis of age, color, genetic information, marital status, mental or physical disability, ancestry or national origin, race, religion, sex, sexual orientation, gender identity, or gender expression.

The Board of Education of Carroll County is firmly committed to creating equal employment and educational opportunities for all persons by providing an environment that supports optimal academic achievement and productive work and is free from any form of unlawful discrimination, including access to school facilities, educational programs, and extracurricular activities.

The following person has been designated to handle inquiries regarding the nondiscrimination policies: Director of Human Resources, 125 North Court Street, Westminster, Maryland 21157, (410) 751-3070.