

October 2022

Katie Purper – Principal
Melissa Lombardini & Jena Ehmann - Assistant Principals

WINFIELD ELEMENTARY



Winfield Wildcats,

September was an amazing month at Winfield! Students and staff were so excited to be in the building. As we walked through classrooms, we saw students and teachers excitedly engaged in meaningful teaching and learning. We want to start by thanking the staff for their hard work and dedication to our students and the Winfield community! We also want to thank parents and family members for partnering with us to make the school year a success. To our students, thank you for being so eager to start a fresh school year! We are so thankful to be a part of such a supportive and amazing community and are looking forward to a great year!

As we enter October, you will be seeing interims coming home for our pre-K through grade 2 students. Parents of students in grades 3-5 can use the Home Access Center to see interim data. As always, please feel free to reach out to your child's teacher with any questions. This month, we are focusing on teamwork as part of our school-wide PBIS program that focuses on positive character traits. Again, thank you to staff, parents and students for all you do each day to make Winfield a wonderful place!

Mrs. Purper, Ms. Lombardini, and Ms. Ehmann

Winfield's Vision and Mission:

Winfield Elementary School Vision: *To develop diverse, high achieving lifelong learners who are productive members of the community.*

Winfield Elementary School Mission:

What: Communicate expectations to all stakeholders

How: Collaborate to provide meaningful and rigorous instruction

Why: Cultivate diverse, lifelong learners

Website: <http://www.carrollk12.org/win/>

Attendance email: winattendance@carrollk12.org

School Hours: 9:30-4:00. Doors open for students at 9:00 and parent drop off doors are closed at 9:25. Students may not be dropped off at parent drop off after 9:25. Dismissal begins promptly at 4:00.

IMPORTANT INFORMATION

****Project ACES – Active Children Excel in School***
Be a “Project ACES” Family!



“Project ACES- Active Children Excel in School”

Be a “Project ACES” Family!

September 26 – October 9, 2022



Your child’s school is participating in the 23rd annual “**Project ACES**” challenge, an award-winning physical activity program developed in Carroll County by the Heart Health Action Team and Carroll County Public Schools. All 22 public elementary schools and several private schools are taking part in this two-week challenge to increase physical activity and improve health.

Students will receive a white journal with a calendar for keeping track of **60 minutes of physical activity each day**. This amount meets the national physical activity guidelines for youth. Students should still turn in their forms with whatever amount they completed to get credit for doing the challenge.

Please encourage your child to mark the ACES journal each day with the type of activity and total active time. All types of physical activity count: at school, at home or recreational programs. Your child can count brisk walking, skating, bicycle riding, dancing, martial arts, Wii active games, sports, playing in the yard, or helping with yard work - anything **active**! Include Physical Education class and active recess. Small amounts can add up to 60 minutes.

At the completion of the 2-week challenge, sign the white Project ACES journal and return it to school. All students who complete the challenge will receive a certificate and a chance to win sports prizes, including Baltimore Ravens game tickets! Schools can earn money toward their physical education and health programs.

For more information or if you would like to donate a student prize to your school, contact your school’s health or physical education teacher.

Have fun and get moving!

“Proyecto ACES- Los Niños Activos Sobresalen en la Escuela”

¡Sean una Familia del “Proyecto ACES”!

Del 26 de septiembre al 9 de octubre de 2022



Juego 60-EL MOVIMIENTO DE NFL EN PRO DE UNA GENERACIÓN ACTIVA

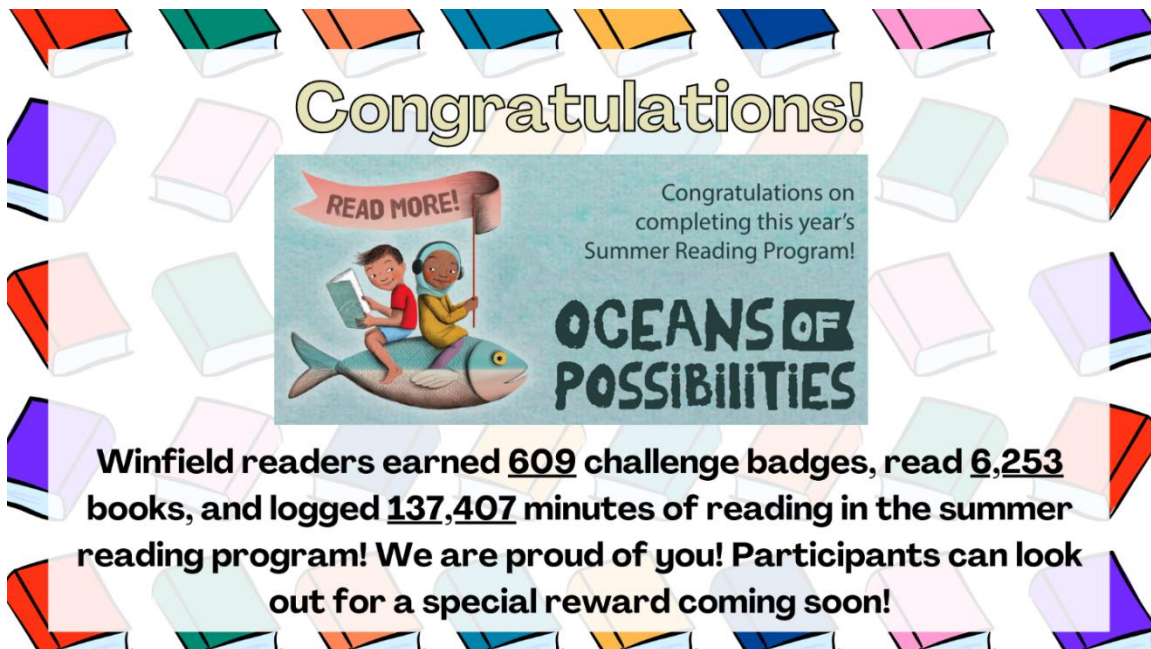
La escuela de su hijo está participando en el 23 avo. Reto Anual del “Proyecto ACES”, y en un programa premiado de actividad física desarrollado en el Condado de Carroll por el Equipo de Acción de Corazones Saludables y las Escuelas del Condado de Carroll. Todas, las 22 escuelas primarias públicas y algunas escuelas privadas tomarán parte de este reto de dos semanas para incrementar la actividad física y mejorar la salud.

Los estudiantes recibirán un diario de color blanco con un calendario para llevar un récord de los **60 minutos de actividad física diaria**. Esta cantidad cumple con los lineamientos nacionales de actividad física para la juventud. Los estudiantes deberán retornar y sus formularios con la cantidad de horas que hayan completado para tener crédito por enfrentar el reto.

Por favor, motive a su hijo para marcar cada día en su diario ACES, con el tipo de actividad y el tiempo total activo. Cuentan todos los tipos de actividad física: en la escuela, en el hogar o en programas recreativos. Su hijo puede contar las caminatas a prisa, el patinar, montar bicicleta, bailar, artes marciales, juegos activos de Wii, jugar en el patio de la casa, el ayudar con el trabajo del patio/jardín posterior, cualquier cosa que signifique **actividad!** Incluye clase de Educación Física y actividad en el recreo. Las pequeñas cantidades se van sumando hasta los 60 minutos.

Al completar el reto de las 2 semanas, firme el diario blanco del Proyecto ACES y retórnelo a la escuela. Todos los estudiantes que completen el reto recibirán un certificado y una oportunidad para ganar los premios de deportes, incluyendo los boletos para el juego de *Baltimore Ravens*! Las escuelas pueden ganar dinero para usarlo en educación física y programas de salud. Para mayor información o si le gustaría donar un premio a su escuela, por favor, comuníquese con su profesor de educación física o de programas de salud.

¡Qué se divierta y siga en actividad





****Notes from the Nurses Office****

Just a reminder to families, please send with your child(ren): chapstick, water bottle, and a change of clothes in a plastic bag (make sure to change for seasons) that can be kept in your child's locker.

- Fall time brings several illnesses. Please remember that CCPS policy states your child must be fever free for 24 hours without medication and 24 hours after last GI issue (Vomit/Diarrhea).
- All students are required to have an updated immunization record on file in order to stay in school. Updates include MMR, DTaP, IPV, and the chicken pox vaccine. In addition to these boosters, school age children should have had the Hepatitis B series completed.
- Allergy & Asthma season is predicted to hit us HARD this year. Monitor all symptoms closely and follow your health care provider's advice. Medical care plans, rescue inhalers, and Epi pens are a necessity, and may save a life!
- If your student has a health condition or needs special care during the school day such as medication, treatments, or monitoring, please inform the school nurse. Please have new form for year 2022-23. Filled out by physician and signed by parent and at the beginning of the year a new medication bottle to be dropped off and reviewed by nurse.
- PLEASE have a current and working phone number in the school office daily in the event your child needs your attention.
- Visit the school web page for more information on student health, school forms, and other helpful links.

*If you need to access any medical forms for your child, they are available on the CCPS website at <https://www.carrollk12.org/instruction/studentservices/health/Documents/Forms/AllItems.aspx>

or Winfield Elementary School's website at

<https://www.carrollk12.org/schools/elementary/win/ParentsCommunity/Pages/HealthRoomInfo.aspx>. You can find many forms such as medication, surgery, physical and Dental as well as other resources that may be of help to you.

If you have any questions, you can contact Nurse Lisa Spaid at laspaid@carrollk12.org.

****Signing A Child In/Out of School****

Signing Log - Please mark if signed			
Signature	Date	Time	Comments (if any)

The student school day is 9:30a.m. – 4:00p.m. Students are expected to be in their homeroom by 9:30. Students arriving after 9:30 will be considered tardy. **A Parent/Guardian is required to bring the student into the office to sign their child in after 9:30.** Students may NOT be dropped off in the drop-off line after 9:25. Dismissal time for students is 4:00p.m. Students who are dismissed at a time prior to 4:00 will be marked tardy/leaving early. We understand the necessity of doctor/dental appointments during instructional time; however, this should be avoided if at all possible. We request that parents send a note to the office that morning so that we are aware of your child leaving school. Please keep in mind that proper I.D. is required when signing your child out of school. Students are to be released only into the custody of their legal guardian or to an individual listed on the emergency card with the written permission

from the parent/guardian. In cases where a court order granting joint legal custody is on file with the school, the student may be released to either parent. However, if the parent having physical custody disagrees and wishes to deny student pick up, he/she must provide the school with written notification. This written notification must be initiated by the custodial parent and be on file at the school. The letter of denial will remain on file for the corresponding, current school year, with a need to be reinstated on an annual basis in order to be upheld by the school. **As stated above, a student may not be released to an individual listed on the emergency card without written permission from the parent/guardian.** The emergency contact list is a list of individuals to contact when the parent/guardian is not able to be reached and the child becomes ill. Being listed as an emergency contact does not grant permission to pick-up the student without the appropriate authorization.

****Student Arrival and Dismissal****



Students are encouraged to ride the bus. Any questions about bus pick up and drop off should be directed to transportation. Parents who chose to drive their students to school must follow the pick-up and drop-off procedures to guarantee the safe arrival and dismissal of all children. Car Riders also need to apply for a car rider number if they are permanent car riders. The parent drop-off and pick-up lane is in the parking lot on the left side of the building (when facing the building). Students may not exit the car until a staff member is present to welcome them. Parents must wait in the line. Parents should only park and walk students into school if they arrive after the parent drop-off lane is closed. In this case, students will be arriving after the bell and will be marked tardy. The parent drop-off line does get congested, so please have your child ride the bus, if possible.

****CCPS Food Services Update****



A variety of breakfast and lunch choices are available daily for your child to enjoy. Please visit [Nutrislice | Carroll County Public Schools](#) for the monthly lunch menu. This School year (2022-2023), the cost for breakfast is \$1.50, lunch is \$2.50 and milk \$.60. Please make sure that you send in money with your child in an envelope with their name, teacher and attention: cafeteria. You can also pay online going to [MySchoolBucks](#).

Eligible households should still apply for meal benefits at www.myschoolapps.com. One application can be completed for the entire household when all members are listed. Parents may apply for benefits at any time during the school year. Eligibility for meal benefits may help families receive additional resources such as free internet service, field trip fee waivers, and P-EBT benefits so it is important to still apply if you meet eligibility guidelines.

Food choices offered to students include multiple entrees, fresh fruits and vegetables (purchased locally when available), whole grain breads and rolls, and flavored and unflavored milk. Although students select the foods that they want, they must take a minimum number of items for breakfast and lunch. At least one of their choices must be a fruit or vegetable. Menus are distributed or posted in each school and posted on the website. Meals are analyzed to meet federal nutritional requirements. Cafeterias have computerized cash registers. Students enter their Personal Identification Number (PIN) and proceed to the cashier. Students who wish to purchase a second meal or snacks items not included in their meal use cash or money placed "on account." Parents can deposit money on account by sending cash or a check to school with their child or by using an online payment service at www.myschoolbucks.com. Account money remains on your child's account until they graduate or leave CCPS. Nutrition is an important part of children's health and well-being and provides the fuel to learn, making them more responsive to classroom instruction.

CCPS is committed to promoting student wellness and assuring that our school meals meet federal nutrition standards. Visit the website to learn more about our School Health Council and our Wellness Policy.

****Volunteer Training****



We hope that many of you will decide to volunteer here at Winfield Elementary School. In order to be a volunteer in a classroom, a chaperone on a field trip or help at a school event you must have taken the on-line Volunteer Training Session this school year. You must have completed the training seven (7) school days prior to the school event. You can find the Volunteer Training Session at the Carroll County Public School Website at [Volunteer Program - Carroll County Public School District \(carrollk12.org\)](http://Volunteer Program - Carroll County Public School District (carrollk12.org))

****Advanced Academics****



The CCPS Advanced Academics Program is designed to meet the needs of highly able learners and maximize student achievement. Advanced Academics teachers, in collaboration with classroom instructors, will continue to provide a continuum of instructional options designed to meet the needs of highly able learners and students identified as possessing gifted learning traits. This may include in-class extended instruction, pullout enrichment groups, and/or advanced resource development with classroom teachers. A Referral and Review Team, as well as collaboration with classroom teachers, will determine student eligibility for advanced instructional options. Indicators for participation include observational checklists, standardized test scores, work samples, and classroom performance. Although students are not typically formally identified until the beginning of third grade, Advanced Academics teachers will continue to provide a range of services for grades K-5. Look for more information about the program to come home throughout the school year.

Kindness Club



Kindness Club Updates and Information

It was nice seeing so many students participate in our beginning of the year spirit week. Remember to show your ROAR behaviors at school.

As a reminder, the first Wednesday of each month is kindness spirit day. Students are welcome to wear a kindness shirt or Winfield shirt. This coincides with our Kindness Club meetings. This is currently open to 4th and 5th grade students. After the first marking period, students in 3rd grade will also have the opportunity to join. Stay tuned next month for more information!

This month's character trait is **teamwork**. This is a great trait to focus on at both school and home. Teachers will be discussing this character trait throughout the month of October. Here are some ways you can practice teamwork at home:

1. Allow your children to plan a meal together or with you, depending on age. Have them plan it from start to finish, making the grocery list, preparing the meal, setting the table, serving, and washing the dishes.
2. Play games that encourage teamwork and problem solving. Organized sports or even a neighborhood game of tag will help them learn how to work with others.
3. Model teamwork by helping them with a chore or helping another family member get something done that they were working on.
4. Play a chain reaction game. Give them a card with a silly task to do once someone else does a silly task. For example, one of the cards could read "once someone claps their hands three times, get up and turn off the lights." Then the next card would read "when someone turns off the lights, bark like a dog." And so on. This will help put into perspective how much of what we do is dependent on others.
5. Make up a story together. Create an imaginative masterpiece by taking turns and collaborating on a work of fiction. Bind the book with ribbon or binder rings and keep it to read together often. You could even create a story out loud. Alternate sentences and see what silly story can come out of working together!
6. Create a piece of art together. Start with any materials you have lying around the house. Use paper or canvas and take turns adding something to the art piece. Display in their room when you are done.
7. Put together a puzzle. Pick one out together and work to complete it.

Stay kind!

****Calendar****



Early Dismissal Dates

November 11, 2022 – 2hr 45min Early Dismissal, (end of Quarter 1)

November 23, 2022 - 2hr 45min Early Dismissal, (Thanksgiving Holiday)

December 23, 2022 - 2hr 45min Early Dismissal, (Christmas/Winter Break)

March 17, 2023 – 2hr 45 min Early Dismissal, (Professional Development Day)

April 5, 2023 - 2hr 45min Early Dismissal, (End of Quarter 3)

June 15, 2023 - 2hr 45min Early Dismissal, (Last Day of School)

School Closure Dates

October 21, 2022 – Schools Closed for Students (Professional Development Day)

November 8, 2022 – Schools/Offices Closed (Election Day)

November 24-25, 2022 – Schools/Offices Closed (Thanksgiving Holiday)

December 26-30, 2022 - Schools/Offices Closed (Winter Holiday)

January 2, 2023 - Schools/Offices Closed (New Year's Day Observed)

January 16, 2023 – Schools/Offices Closed (Martin Luther King, Jr Holiday)

January 27, 2023 – Schools Closed for Students (End of Quarter 2)

January 30, 2023 – Schools Closed for Students (Professional Development Day)

February 20, 2023 – Schools/Offices Closed (President's Day)

April 6-11, 2023 – Schools/Offices Closed (Spring Break)

May 29, 2023 – Schools/Offices Closed (Memorial Day)

October Dates to Remember

October 19, 2022 – Parent/Teacher Conference (Teacher Invite Only)

October 27, 2022 – PTO Halloween Event

November Dates to Remember

Tuesday, November 1, 2022 – Parent/Teacher Conferences (Parent Online Sign-Up)

Wednesday, November 9, 2022 – Picture Retake Day

Wednesday, November 9, 2022 – PTO Meeting (7:00pm)

Wednesday, November 16, 2022 – Parent Teacher Conferences (Parent Online Sign-Up)

Friday, November 18, 2022 – Report Cards sent home

Pre-K

Pre-K is doing very well. We transitioned to an all-day program. It is a long day. We get to rest and have snack and more time for learning! In October, we will be learning about making friends and the letters H,I,J,K L,M, and N. We are learning about Shadows in Science and learning how to recognize numbers to 5. We love to dance and sing and listen to stories.

Kindergarten

Kindergarten has started the year with many learning experiences. This month, in October, we will be learning many letters and sounds and how to write each lowercase letter by using our writing lines. In writing, we will be attempting to write letters and words to express our thoughts. In math, we will be working on numbers from 1-10 learning how to write them, read them, build them and decompose them (breaking them apart from one group into two smaller groups). Thanks for your continued support helping your child be ready to learn here at school.

1st Grade

What a busy start to ELA! In FUNdations we are learning how to read and spell CVC words by using letter sounds and the tapping out strategy. We will then begin learning how to represent the digraphs sh, ch, th, wh, and ck. With reading we have been working hard at identifying key details. We will begin using those key details to retell the characters, setting, and events that happen in the beginning, middle, and end of the story. In writing we continue to practice writing sentences using a capital letter, spaces, and punctuation. We are working on adding adjectives to write describing sentences and add more details to our writing.

In Math, first graders have been studying the procedures and routines for small group rotations while reviewing ten frames, teen numbers, and equations from kindergarten. This month we will be focused on first grade word problems. We will solve add to, take from, and put together/take apart stories! We will also learn that the unknown (what we are solving for) doesn't always come at the end of the equation! Finally, we will work on learning our ± 2 facts fluently. Look for the first set of flash cards to come home soon and please be practicing!

In Social Studies, we finished our unit on Rules and Responsibilities and have begun our first Science unit—Out of This World. In this unit we study the positions of the sun and moon at various times in the day as well as the relationship between daylight and the time of year. It is a fun unit!

2nd Grade

During our 1st Unit in Math, your child will work on becoming fluent with adding and subtracting within 20, basic facts for addition refer to all sums of two one-digit numbers and teen facts to 20. Over time, fluency with number relationships leads to memory of the addition facts and application to subtraction. Fluency is defined as solving facts quickly and accurately without halting. As well, we will begin our year-long focus on problem solving.

During Science, students will be experimenting with sound and light waves. Students will create a sound and light device as a culminating activity.

During Reading, the students are reading both fiction and non-fiction texts. They are beginning to use the text to find evidence to answer questions during and after reading various texts.

During Word Study, the focus for Unit 2 is glued sounds and bonus letters. Be sure to practice the patterns at home using the Word Study Menu that was sent home at the beginning of the unit.

During Writing, the children have been using Framing Your Thoughts to write complete sentences with subjects and predicates. They are just starting to write a personal narrative.

3rd Grade

In Math, we are working on Unit 1. We will be working on representing multiplication and division using equal sized groups, arrays, and area sized models. We will be introducing the concept of area as it relates to multiplication. We will measure the area of a shape by finding the total number of same-size units of area required to cover the shape without gaps or overlaps. We will connect area to multiplication. Please refer to your Unit 1 parent letter for additional resources.

We are also learning our multiplication facts. We have learned our 0's, 1's, 2's, and square products. The students have created flip books for some of these to practice. Please encourage your child to practice his/her facts with fluency. We will be testing each child on these facts in the upcoming weeks.

In Science, we are working on our Weather and Climate Unit. We are learning about tools that meteorologists use to determine the weather. We are exploring the weather outside our school and recoding on a weather chart. We will be looking at our chart and be making predictions data we have collected. Next, we will be moving on to our Unit entitled,

Inheritance and Variation of Traits. In this unit we will learn about the life cycle of a ladybug. We will also identify and explain that plants and animals have traits that they inherit from parents and these traits exist in a group of similar organisms. Please refer to the parent letter on ways to support your child throughout this unit.

In Reading, third grade students are using the *Wonders* series to focus on narrative texts. Our main focus is on character development. We have been learning how to respond to text by flipping a question into an answer.

In Writing, third graders spent the first few weeks of school setting up the Writer's Workshop block. They have had opportunities for mini lessons, writing time, conferencing with peers, and sharing personal narratives. In the next few months, students will focus on continuing a fictional story. They will practice self-checking their writing using a 10-point rubric.

For Word Study, the students will continue to review the double vowel pattern that was introduced in 2nd grade. These patterns will help your child decode words more effectively while reading.

Please continue to encourage children to use the computer for typing practice and reading text online! Clever is a great place to find typing practice and books for independent reading.

4th Grade

4th graders are off to a strong start in Humanities. We have been learning about theme and how animal stories can teach lessons in folktales and dramas. We are learning how parts of words help us understand word meanings as we focus on prefixes and suffixes. It's fun to be the author and extend a story after using our new strategy of unlocking the prompt. This will help us organize our thoughts better and improve the overall quality of what we write. We have also learned our first few letters in cursive! It's fun to be in 4th grade!

5th Grade

Students have adjusted well to new 5th grade routines in reading. We took some time to review reading strategies and have now started into our Wonders curriculum. During the week, we will teach and review strategies and skills before assessing those skills at the end of the week. Students will also have vocabulary quizzes for Greek and Latin root words.

In Writing, we are working on narrative writing. This will be practiced throughout the month prior to students to completing CBA at the end of the month.

Book Clubs have also started. Students have independent work to complete each week based on the chapters they are reading. This is a graded assignment that is due at the end of each week. If you have questions, please feel free to reach out to your child's ELA teacher.

In Math, we will continue to learn about place value with whole numbers and decimals. We will be shifting by powers of 10 to make numbers greater or less than the original number. Later in the month, the students will learn about metric units and how to convert between the units. In science, students will continue to investigate the cause of The Dust Bowl.

Thank you for your continued support at home. Do not forget to check HAC weekly to stay up to date with your child's grades.

Specials

PE: 2nd – 5th Grade: Finish Football Unit

K – 1st: Finish Throwing and Catching Unit

ALL: Soccer and Jump Rope

Media: PreK: Reading Stories and Learning Songs about Back to School

Kindergarten: Finding a Just Right Book, Learning Fiction vs. Nonfiction, Setting in a Story

1st Grade: Reviewing Fiction vs. Nonfiction, Five Finger Rule, Call Numbers, Asking Questions

2nd Grade: Call Number Neighborhoods, Asking Questions, Evaluating Nonfiction

3rd Grade: Paraphrasing Strategies, Taking Notes, Asking Questions, Be a Super Digital Citizen

4th Grade: Online Digital Footprints, Asking Questions, Review Paraphrasing, Battle of the Books

5th Grade: Review Plagiarism, Asking Questions, Battle of the Books



School Safety and Security Summary

It is a priority of CCPS and Winfield Elementary to provide a safe and secure learning environment for all students.

Visitors are required to use the main entrance and ring the doorbell to ask for entry into the building. Upon entering, you will be asked your name, if you have an appointment, and your reason for entering the school. You will then be asked to report to the main office. Any visitor who intends to proceed beyond the office must have a valid photo ID.

The school follows the Standard Response Protocol to respond to emergencies that may arise. Staff and students practice several emergency drills (Lockout, Lock Down, Shelter, and Evacuate) throughout the school year to learn these procedures.

In the event of a true emergency at our school, parents should be on the lookout for information to come from CCPS Central Office via email or phone. To allow staff and emergency personnel to respond to the emergency, parents should refrain from calling the school or coming to the school until specific instructions have been communicated.

A School Resource Officer has been assigned to the elementary and middle schools in our region. This officer has been tasked with providing security, handling crimes that may occur at the school, and developing positive relationships with students. He has already made frequent visits in order to learn about our school.

We ask parents and community members to assist in keeping our school safe. If you see something, say something. If you become aware of a possible threat, please notify school administration (during school hours) or law enforcement (outside of school hours). Though most threats are unsubstantiated, all threats are taken seriously.

The School Dude Safety Center app is available to all parents and students. It has information about responding to critical incidents. See the QR codes below. The Safe Schools Maryland Tip Line is also available for community members.

iTunes App Store for Apple devices:



Google Play for Android devices:



CONSENT AND RELEASE

Permission to Photograph, Videotape or Audiotape

Throughout the school year, the Carroll County Public School System frequently covers school activities and may use your child's photograph, video image, or voice for educational, informational, or public relations purposes, with or without identification by name. If you do not wish to have your child's voice reproduced on tape or to have his/her image appear in such things as a video or a photograph, or on the school or school system website or social media, please notify the school principal in writing. It is assumed that parents and guardians consent to their children being audiotaped, photographed, videotaped, or having their image placed on a school website or social media by the school system unless such notification is received. There are also occasions when the media cover certain school events (such as when a government leader visits a school). If you do not wish to have your child's name or likeness published by the media, you should address your concerns directly to the school involved so that the media is so advised. Please be advised that the school system has no control over the media when they are covering activities such as sporting events and musical programs that are open to the public.

Use of Student Work on Websites or in Publications

There may be times throughout the year when the Carroll County Public School System wishes to display student work on school websites, social media, or in publications. If you do not wish to have your child's art, poetry, writing, etc. appear on school websites, social media, or in publications, please notify the school principal in writing. It is assumed that parents and guardians consent to their child's work being displayed on school websites, social media, or in publications unless such notification is received.

ADA ACCESSIBILITY STATEMENT

ADA ACCESSIBILITY STATEMENT

Carroll County Public Schools (CCPS) does not discriminate on the basis of disability in employment or the provision of services, programs or activities. Persons needing auxiliary aids and services for communication should contact the Communications Office at 410-751-3020 or publicinfo@carrollk12.org, or write to Carroll County Public Schools, 125 North Court Street, Westminster, Maryland 21157. Persons who are deaf, hard of hearing, or have a speech disability, may use Relay or 7-1-1. Please contact the school system at least one (1) week in advance of the date the special accommodation is needed.

Information concerning the Americans with Disabilities Act is available from the Director of Facilities Management, (410) 751-3177, or the Communications Officer, (410) 751-3020, 125 North Court Street, Westminster, Maryland 21157.

CARROLL COUNTY PUBLIC SCHOOLS NOTICE OF NON-DISCRIMINATION

NOTICE OF NON-DISCRIMINATION

The Board of Education of Carroll County does not engage in discrimination that is unlawful or contrary to Maryland State Department of Education guidance on the basis of age, color, genetic information, marital status, mental or physical disability, ancestry or national origin, race, religion, sex, sexual orientation, gender identity, or gender expression.

The Board of Education of Carroll County is firmly committed to creating equal employment and educational opportunities for all persons by providing an environment that supports optimal academic achievement and productive work and is free from any form of unlawful discrimination, including access to school facilities, educational programs, and extracurricular activities.

The following person has been designated to handle inquiries regarding the non-discrimination policies: Director of Human Resources, 125 North Court Street, Westminster, Maryland 21157, (410) 751-3070.

The Asbestos Hazard Emergency Response Act (AHERA)

Management plans for all buildings owned or leased by the Board of Education for Carroll County are available for review at the individual Carroll County school locations and at the Office of Plant Operations, located at 191 Schaeffer Avenue, Westminster, Maryland 21157.

Management plans are required by the Environmental Protection Agency (EPA) and depict the location, amount, condition, and response action projected for any asbestos containing materials, if any are located in the school building.